

**TORBAY COAST AND COUNTRYSIDE TRUST  
JOB DESCRIPTION – FARM PARK ASSISTANT**

<b>TITLE:</b>	Farm Park Assistant
<b>REPORTS TO:</b>	Farm & Animal Manager
<b>SALARY:</b>	Up to £11.44 per hour
<b>HOURS:</b>	Part-time roles to work across a seven day shift pattern, including weekends and bank holidays
<b>PRIMARY ROLE:</b>	<p>To care for the farm's animals including feeding, cleaning, health and welfare.</p> <p>To ensure the farm is a safe and welcoming place for visitors and to engage with them ensuring they have an enjoyable, informative and memorable experience at Occombe Farm.</p>
<b>MAIN RESPONSIBILITIES:</b>	<ul style="list-style-type: none"> <li>• Interacting with visitors to help them have an enjoyable, informative and memorable time at the farm.</li> <li>• Offer exceptional customer service when delivering activities and interactive animal experiences such as bottle feeding, grooming sessions and guided tours of the farm.</li> <li>• Care for the farm's animals including feeding, cleaning, grooming and support welfare and breeding plans.</li> <li>• Keeping records as required for internal and external reporting.</li> <li>• Support maintenance staff with site upkeep.</li> <li>• Help to keep animals in a safe way for public interaction and inform supervisors of any concerns.</li> <li>• To follow health and safety policies and risk assessments.</li> <li>• Support other activities and areas of enterprise such as events and birthday parties.</li> <li>• Help develop new interpretation and interaction activities.</li> <li>• Act as an ambassador for TCCT and have a familiarisation with other Trust sites, promoting these with Occombe visitors.</li> <li>• Some outdoor working, lifting, using equipment, exposure to varying noise levels.</li> </ul>

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**Person Specification – Farm Park Assistant**

	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>• GCSE's or equivalent qualifications</li> </ul>	<ul style="list-style-type: none"> <li>• Qualification in Animal Care</li> </ul>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• An understanding of animal care</li> <li>• Customer service</li> </ul>	<ul style="list-style-type: none"> <li>• Farm work • Equine handling</li> </ul>
<b>SKILLS</b>	<ul style="list-style-type: none"> <li>• Communication skills</li> <li>• Organisational skills</li> <li>• Animal handling skills</li> <li>• Ability to work collaboratively</li> </ul>	<ul style="list-style-type: none"> <li>• Driving licence</li> <li>• Trailer towing qualification</li> <li>• Use of a variety of hand and power tools</li> </ul>
<b>DISPOSITION</b>	<ul style="list-style-type: none"> <li>• Personable and friendly with a flexible approach to work. You will have a passion for animals and enjoy interacting with our visitors.</li> <li>• Undertake training to support personal development</li> <li>• An ambassador for Occombe Farm.</li> </ul>	

An Enhanced DBS check is an essential requirement for this role.